

Company History

- 1963 SK Word was founded and had its first office at Midori Ward, Nagoya City
- 1970 Acquired the IBM Composer
- 1981 Renovated the office at Midori Ward, Nagoya City
- 1989 Acquired CompuGraphic (for business) PowerView10
Started printing European languages including Russian
- 1991 Renamed the company to S.K. Word Corporation
Acquired Macintosh, established Graphic Design Department
Simultaneously encoding Japanese characters and other languages using Macintosh
Started Chinese and Korean DTP using Macintosh
Acquired Image setter and Image scanner
Transferred the Main office to Higashi Ward, Nagoya City
- 1996 Opened the Tokyo office at Shinjuku Ward
Established the Multimedia Department
Systems and Automation Department was also established
- 1998 Use of Internet in the office was introduced
- 2000 Started Thai DTP
Served more than 35 languages using DTP
- 2001 XML solution was introduced
- 2002 Translation Department was established
Full-scale multilingual homepage building service was introduced
- 2007 Established an independent Multilingual Division

Multilingual Services Staff

Staff Profile

Manager

BA French graduate, major in French Literature, Nanzan University
Took a few Graduate School subjects also from the same university
15 years experience in multilingual printing and editing
In-charge of multilingual editing system such as Chinese, Korean, Greek, Russian, etc.
Languages spoken: Japanese and French
And over 20 languages of data entries possible

Language Coordinators

BS Commerce major in Hotel and Restaurant Management graduate, Beijing Technology and Business University
Worked as Web Administrator in one of the companies in Beijing
MA Commerce graduate, Chukyo University
Languages spoken: Japanese, Korean, Chinese
BS Commerce major in Computer Information System graduate, Centro Escolar University
Worked as Junior Trust Investor in one of the banks in the Philippines
8 years working experience in an automobile company in Japan
Languages spoken: Filipino, English, Japanese

Company Overview

Year founded	1963
Year incorporated	1966
Capital Stock	10 million Yen
President	Keisuke Katoh
No. of Employees	28 persons



We value and support your Corporate Communication expansion in various ways.



SK WORD
Corporate Communication & System Solution
SK Word Corporation
Multilingual Services Department

For your questions and comments, please feel free to contact us.

■ Main Office Officer in Charge: Matsutani
TEL: 052-953-7161 FAX: 052-953-7163
 2F Nagoya BX Bldg., Izumi 1-9-22, Higashi-ku, Nagoya City, Aichi 461-0001

■ Tokyo Office Officer in Charge: Okada
TEL: 03-6267-7066 FAX: 03-6267-7136
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IS 509480 / ISO (JIS) 27001
2007.04 1,000

<http://mls.skword.co.jp/>
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Communication Support Service

— Conveying the concealed messages in words. —



SK WORD
Corporate Communication & System Solution
The Communication Power of Global Business
SK WORD CORPORATION
Multilingual Services Department

“The Languages of the World” and “The Introduction of Skills”

Supporting Global Business in Various Ways

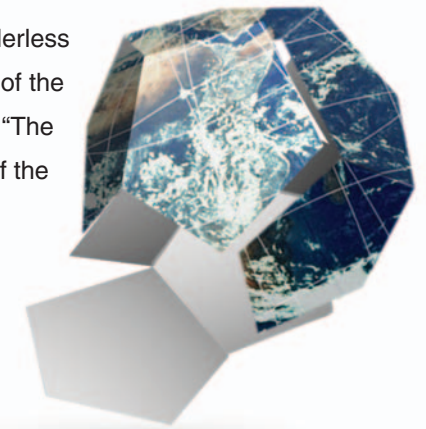


With the growing number of companies going global, we need a borderless communication in a borderless world. We offer you “The Languages of the World” from translation, printing, publishing and making signboard to “The Introduction of Skills” like building homepages and making the best of the Information Technology for you.

We have divisions of specialists who will help and provide you with a one-stop total service.

We are **the Multilingual Services of SK Word**.

Combining the power of multilingual and multimedia for your global competitiveness!



A Total Service

Our company will provide you various processes for your multilingual media needs such as translation, design, DTP, Homepage building and more. Our company will arrange, prepare, manage and account high-quality interfaces between multilingual translations and multimedia solutions.

The Multilingual Services of SK Word is committed in giving high-quality service while valuing your precious time.

40 Years of Experience in more than 35 Languages

Our quality service is written in our history. SK Word was established in 1963 as a specialist for Western languages printing. Forty years later, we are now working with more than 35 languages in the world. We have also added other services like web solution to meet the changing society and to fill all your needs.

SERVICES



Network for Language Specialists

The accurate and exact translations of your company profile, advertisement, annual report, tourist guidebook and even the smallest details of your company. At SK Word, we provide you with numerous Multimedia services that will suit your needs either in Japan or through international networking. Our coordinators will assist you in bridging you to our translators.

Main Languages

English
Chinese
Korean
Portuguese
Spanish
Filipino

Other Languages

Russian
Thai
Vietnamese
Indonesian
Mongolian
French
Dutch
Greek
Czech
Slovak
Danish
Romanian
Hungarian
Lithuanian
Croatian

Serbian
Turkish
Arabian
Polish
Bulgarian
Macedonian
Esperanto
Swedish
Norwegian
Finnish
And so on



Giving you the best Printing Service

We can attend to all your various needs like company guide, product catalogue, manuals, annual reports, packaging design, multilingual DTP and more. With our long years of professional experience and skills in DTP, you can rest assured that we can handle and print letters or characters according to the rules of your language and give you the best result to your requests. We can also flexibly attend to your various application needs.

Applications

Illustrator
InDesign
PageMaker
QuarkXPress
PhotoShop
FrameMaker
Word
Excel
PowerPoint
And so on



The Realization of User-friendly, Multilingual Environment

At SK Word, we build user-friendly environment plus the realization of web design and application for your businesses. We have high technical skills to support your server environment, OS, character encoding and your multilingual versions. We can build homepages from Japanese to any language using Flash or other preferred languages.



Our Secret for High-Quality Services

We offer proofreading and editing services not only for documents but also websites. We have native proofreaders and illustrators for your letters and layouts to come up with accurate results based on one country's cultures and values. This is our advantage and the big difference our company can offer.

PORTFOLIO

Portfolio

Government Related

Garbage Disposal Pamphlet.....EN PT ZH KO TL TH
Foreigners Resident Guidebooks..... ZH KO
Vaccination and Physical Examination Guide.....EN PT TL
Conversational Phrasebook.....EN PT ZH KO

Schools and University Related

Pamphlet and Homepages for University Research Centers..... ZH
University Guidebook/Exchange Student Information..... EN ZH KO
National University Journal ZH KO RU EO EL GE FR OT

Company Related

Machine Operations Manual for Factories.....JA EN ZH ES
Environmental Report for Machine Manufacturer..... ZH
Environmental Report for Textile Company.....EN
Environmental Report for Automobile Company.....EN
Employees Educational Pamphlet for Automobile Company..... ZH KO TR OT
Product Catalogue for Automobile Company.....ZH
Warning Seal/Sticker for Automobile Parts... ZH KO RU TH AR
Technical Information for Machine Tool Manufacturer.....EN IT FR GE ZH
Product Catalogue for Machine Tool Manufacturer.....EN FR ZH KO
General Catalogue for Stationery Company.....ZH
Seal/Sticker for Exporting Food Seasoning Products.....ZH
Company Profile for Food Company.....EN FR
General Information for Cosmetic Product Company..... ZH KO VI RU

Others

Driver's License Booklet and Test Problems.....ZH EN
Large-Scale Exhibition/DM/Envelopes.....ZH KO
Museum Pamphlet/Brochures.....EN FR RU TH ZH KO OT
Aquarium Pamphlet/Brochures.....ZH KO
Art Gallery Pamphlet/Brochures.....EN FR ZH KO
Restaurants/Shops Floor Guide.....EN PT ZH KO
Sport Goods Brochures.....EN PT ZH KO
Home-center Stores Guidebook.....EN PT RU

JA	Japanese	EN	English
GE	German	TH	Thai
AR	Arabic	EO	Esperanto
ZH	Chinese	KO	Korean
PT	Portuguese	ES	Spanish
RU	Russian	IT	Italian
FR	French	VI	Vietnamese
TR	Turkish	TL	Tagalog
EL	Greek	OT	Others

